

Stephanie Rawlings-Blake
Mayor



Room 250
City Hall
Baltimore, MD 21202

**PRIVILEGED AND CONFIDENTIAL
MEMORANDUM:**

May 12, 2016

TO: The Honorable Mayor Stephanie Rawlings-Blake
Kaliopé Parthemos, Chief of Staff
Khalil Zaied, Deputy Mayor of Operations
Sam Sidh, CitiStat Director

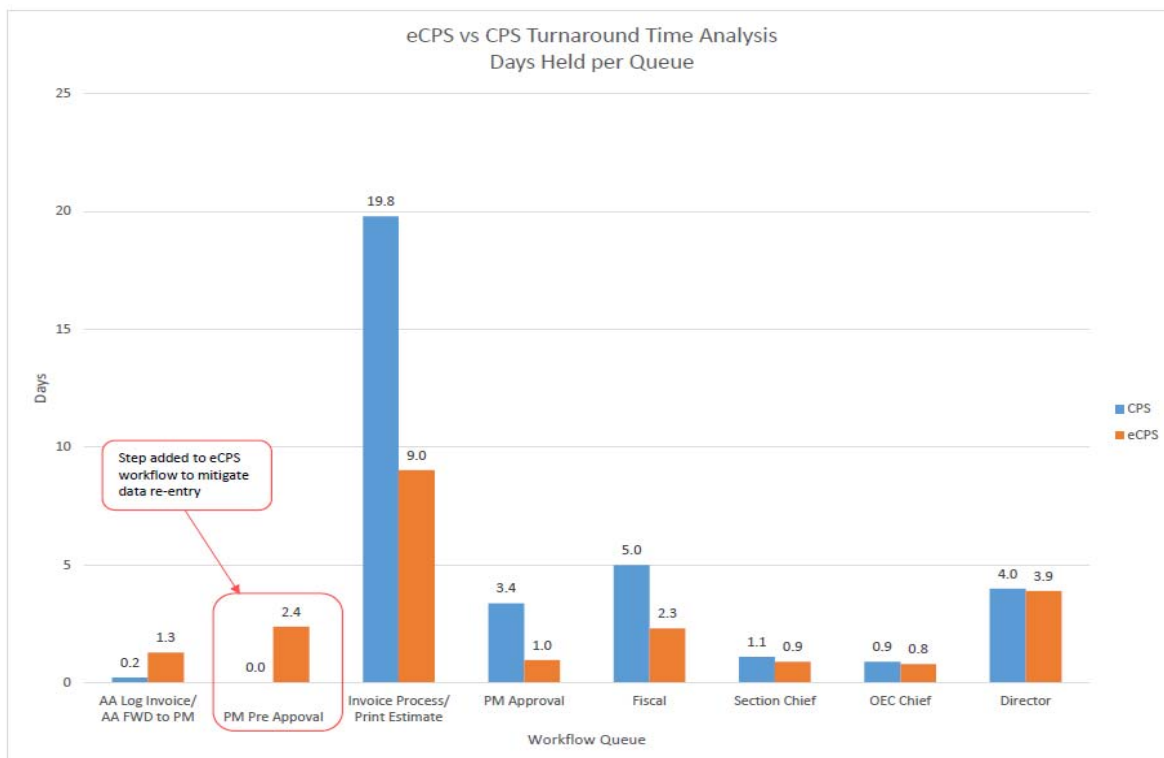


FROM: CitiStat Team

SUBJECT: DPW: Bureau of Water and Waste Water CitiStat Meeting

• **Making Progress**

- **eCPS.** The Bureau of Water and Wastewater is implementing an electronic invoice approval process through CM-14 and OnBase, in order to decrease the amount of time it takes to pay consultant invoices. As of May the Office of Engineering and Construction have switched 5 out of 9 delivery teams in eCPS, with the remaining 4 on schedule. Using sample projects the Project Controls office was able to measure performance before and after use of eCPS, and found that there was a decrease of roughly 26% in approval time within the Department of Public Works. Below is a graph comparing the average amount of time each step in the consultant payment process takes between the new electronic system (orange) and old system (blue).





- **Needs Improvement**

- **DPW Contractor Cuts.** Contractors that the Department of Public Works (DPW) utilizes for street and sidewalk paving are assessed fines for inadequate and unsafe street cuts by The Department of Transportation. Representatives from the Mayor's Office, DPW, DOT and the Law Department met on April 27, 2016 to discuss the current outstanding fines owed by DPW contractors and the next steps. During the meeting DOT was tasked with putting together a list of all of the fines. Furthermore, DPW has agreed to have on-call contractors preform the restoration work and debit the amount from a DPW Contractor's contract. DOT tracks this data for each individual DPW contractor.